

# Terms and Conditions

## Pipeline Engineering Program

Montanuniversität Leoben (referred to below as the Technical University of Leoben)

### 1. SCOPE

1.1 These Terms and Conditions govern participation in the study track Pipeline Engineering within the study program Applied Geoenergy Resources Engineering and Microcredentials based on the study program Applied Geoenergy Resources Engineering (“the Program”) offered by the Technical University of Leoben, Department Geoenergy (“the Organizer”).

1.2 By registering for the Program, the participant (“the Participant”) accepts these Terms and Conditions as legally binding.

### 2. REGISTRATION AND PAYMENT

2.1 Registration is only effective once the following steps have been successfully completed:

- Submission of the completed registration form,
- Submission of the required application documents (CV and motivation letter),
- Fulfillment of the admission requirements specified in the curriculum and
- Successful participation in the application interview with professors, who determine the eligibility of the Participant.

2.2 Upon confirmation of admission, the Participant will receive an invoice issued by the Organizer.

2.3 The invoice must be paid within 14 calendar days of the invoice date.

2.4 All invoices and registrations must be completed and settled in full 6 weeks before the start of the program. Failure to do so may result in cancellation of the registration.

### 3. PROGRAM CONFIRMATION AND DEADLINES

3.1 The registration and payment deadline is 6 weeks before the start of the program.

3.2 The Organizer will confirm the Program 5 weeks prior to the scheduled start.

3.3 Participants are advised not to make non-refundable travel or accommodation arrangements before receiving written course confirmation.

## 4. TUITION FEES

- 4.1 The tuition fee for the full Program is EUR 19,500.
- 4.2 Fees for individual modules range between EUR 2,200 and EUR 4,400, depending on the module.
- 4.3 Tuition fees must be paid in full. Payment by instalments or split payment is not possible.
- 4.4 All fees are stated in Euros (EUR) and are payable in full.

## 5. CANCELLATION BY PARTICIPANT

- 5.1 Cancellations must be submitted in writing to the Organizer.
- 5.2 Cancellations received six weeks before the Program start will be eligible for a 50% refund of the tuition fee.
- 5.3 Cancellations received after the deadline are not eligible for a refund.

## 6. CANCELLATION BY ORGANIZER

- 6.1 The Organizer reserves the right to cancel the Program (e.g., due to insufficient participant numbers or unforeseen circumstances).
- 6.2 In such cases, 100% of tuition fees already paid will be refunded within thirty (30) days.
- 6.3 The Organizer shall not be liable for any additional costs incurred by the Participant (e.g., travel or accommodation expenses).

## 7. PROGRAM DELIVERY AND CHANGES

- 7.1 The Organizer reserves the right to make reasonable changes to the Program schedule, lecturers, or content where necessary, provided that the overall quality and learning objectives of the Program are maintained.
- 7.2 The Program will be conducted in English. Participants are expected to have sufficient proficiency in English to follow lectures and complete assignments.

## 8. PARTICIPANT RESPONSIBILITIES

- 8.1 Participants are expected to actively engage in lectures, group work, and assignments as required.
- 8.2 All participants must adhere to the academic and ethical standards of the Technical University of Leoben.
- 8.3 Severe misconduct may result in exclusion from the Program. In such cases, tuition fees will not be refunded.

8.4 Participants are responsible for meeting the technical requirements for online components of the Program (e.g., stable internet connection, access to Moodle or conferencing platforms).

## 9. CERTIFICATE OF COMPLETION

9.1 Participants who successfully complete the Program requirements will receive a certificate issued by the Technical University of Leoben.

9.2 The Organizer reserves the right to define the academic and participation requirements necessary for certification.

## 10. INTELLECTUAL PROPERTY

10.1 All teaching materials (including slides, recordings, handouts, and digital resources) provided during the Program are the intellectual property of the lecturers and/or the Technical University of Leoben.

10.2 These materials are made available exclusively for the personal learning use of the Participant.

10.3 Copying, distribution, or use of the materials for any commercial or public purpose without prior written consent is prohibited.

## 11. FORCE MAJEURE

11.1 The Organizer shall not be held liable for delays, changes, or cancellations caused by events beyond its reasonable control, including but not limited to natural disasters, pandemics, strikes, or government restrictions.

11.2 In such cases, the Organizer will make reasonable efforts to reschedule or adapt the Program.

## 12. DATA PROTECTION

12.1 Personal data provided during registration will be processed solely for the purposes of administering and delivering the Program in accordance with the EU General Data Protection Regulation (GDPR), Austrian data protection laws, and Technical University of Leoben internal policies.

12.2 The personal data processed may include, but is not limited to, name, contact details, academic background, and payment information. Data will be stored securely and retained only as long as necessary for the fulfillment of contractual or legal obligations.

12.3 Personal data will not be transferred to third parties without the consent of the Participant, except where required by law or where necessary for the delivery of the Program (e.g., issuing certificates).

12.4 For information on participants' data protection rights (including access, rectification, deletion, and complaint procedures), please refer to the Technical University of Leoben Privacy Policy

<https://dsb.unileoben.ac.at/en/data-protection>.

## 13. GOVERNING LAW AND JURISDICTION

14.1 These Terms and Conditions are governed by Austrian law.

14.2 Any disputes arising from or in connection with these Terms and Conditions shall fall under the exclusive jurisdiction of the competent court in Leoben, Austria.

## 14. CONTACT

### **Technical University of Leoben**

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