

Terms and Conditions

Pipeline Engineering ULG / Micro-Credentials

Technical University of Leoben

1. Scope

1.1 These Terms and Conditions govern participation in the Pipeline Engineering Universitätslehrgang (ULG) / Postgraduate Course (the “Program”) offered by the Technical University of Leoben, Department Geoenergy (the “Organizer”).

1.2 These Terms and Conditions apply to participation in the full Program and, where applicable, to participation in individual modules.

1.3 By registering for the Program or for individual modules, the participant (the “Participant”) accepts these Terms and Conditions as legally binding.

2. Program Structure

2.1 The full Pipeline Engineering ULG consists of twelve (12) modules delivered over approximately twenty-two (22) teaching weeks.

2.2 Modules may also be offered individually, subject to availability, eligibility, scheduling, and approval by the Organizer.

2.3 The detailed module schedule, teaching dates, lecturers, and locations will be communicated separately and may be updated where necessary in accordance with Section 8.

2.4 The Program is conducted in English. Participants are expected to have sufficient proficiency in English to follow lectures, complete assignments, and participate actively.

3. Registration and Admission

3.1 Registration is only effective once the following steps have been successfully completed:

- Submission of the required application documents, including CV;
- Submission of completed registration form;
- Successful participation in the application interview with the Program Coordinator and/or responsible professors, who determine the eligibility of the Participant; and
- Written confirmation of admission by the Organizer.

3.2 The Organizer reserves the right to assess the eligibility of Participants based on academic background, professional experience, language proficiency, and the suitability of the Participant for the Program or individual modules.

3.3 Admission to individual modules does not automatically constitute admission to the full Program unless confirmed in writing by the Organizer.

4. Invoicing and Payment

4.1 Upon confirmation of admission, the Participant or the invoicing entity named by the Participant will receive an invoice issued by the Organizer.

4.2 The invoice must be paid within fourteen (14) calendar days of the invoice date, unless a different payment deadline is stated on the invoice.

4.3 All invoices must be settled in full before the start of the Program or the relevant individual module. Failure to do so may result in cancellation of the registration.

4.4 The Participant is responsible for providing complete and accurate invoicing details. If the invoice is to be issued to a company or another third party, the Participant must provide all required company and billing information in good time.

4.5 Payment by instalments or split payment is not possible unless explicitly agreed in writing by the Organizer.

5. Tuition Fees

5.1 The tuition fee for the full twelve-module Pipeline Engineering ULG is EUR 19,500.

5.2 Fees for individual modules are EUR 2,200 for a one-week module and EUR 4,400 for a two-week module, unless otherwise stated in writing by the Organizer.

5.3 All fees are stated in Euros (EUR) and are payable in full.

5.4 Any bank charges, transfer fees, currency conversion charges, or similar payment-related costs are borne by the Participant or the invoicing entity.

6. Program Confirmation and Travel Arrangements

6.1 The Organizer will confirm whether the Program or an individual module will take place once the minimum organizational requirements have been met, including sufficient participant numbers.

6.2 Participants are advised not to make non-refundable travel or accommodation arrangements before receiving written confirmation that the Program or the relevant module will take place.

6.3 The Organizer shall not be liable for travel, accommodation, visa, insurance, or other external costs incurred by the Participant.

7. Cancellation by Participant

7.1 Cancellations must be submitted in writing to the Organizer.

7.2 For the full Program, cancellations received at least six (6) weeks before the scheduled start of the Program are eligible for a 50% refund of the tuition fee already paid.

7.3 For individual modules, cancellations received at least six (6) weeks before the scheduled start of the relevant module are eligible for a 50% refund of the module fee already paid.

7.4 Cancellations received less than six (6) weeks before the scheduled start of the Program or relevant module are not eligible for a refund.

7.5 Non-attendance, partial attendance, or early withdrawal after the start of the Program or relevant module does not entitle the Participant to a refund.

8. Cancellation by Organizer and Program Changes

8.1 The Organizer reserves the right to cancel the Program or individual modules, including but not limited to cases of insufficient participant numbers, lecturer unavailability, organizational constraints, or unforeseen circumstances.

8.2 If the Organizer cancels the Program or an individual module before it starts, 100% of tuition fees already paid for the cancelled Program or module will be refunded within thirty (30) days.

8.3 The Organizer reserves the right to make reasonable changes to the Program schedule, module order, lecturers, teaching format, locations, or content where necessary, provided that the overall quality and learning objectives of the Program are maintained.

8.4 The Organizer shall not be liable for any additional costs incurred by the Participant due to cancellation, postponement, or changes, including travel or accommodation expenses.

9. Participant Responsibilities

9.1 Participants are expected to actively engage in lectures, group work, assignments, examinations, and other academic activities as required.

9.2 All Participants must adhere to the academic and ethical standards of the Technical University of Leoben.

9.3 Severe misconduct, academic dishonesty, or repeated non-compliance with Program requirements may result in exclusion from the Program or individual modules. In such cases, tuition fees will not be refunded.

9.4 Participants are responsible for meeting any technical requirements for digital learning components, including access to Moodle, email, and conferencing platforms, where applicable.

10. Completion, Certificates, and Academic Title

10.1 Participants who successfully complete the full Pipeline Engineering ULG, including all twelve (12) modules and all academic requirements defined by the Organizer, receive the title “Academic Expert” and the corresponding certificate issued by the Technical University of Leoben.

10.2 Participants who complete individual modules may receive a module certificate or confirmation of participation, provided that the relevant module requirements are fulfilled.

10.3 The Organizer reserves the right to define the academic, assessment, attendance, and participation requirements necessary for successful completion and certification.

11. Intellectual Property

11.1 All teaching materials, including slides, recordings, handouts, case studies, assignments, and digital resources provided during the Program, are the intellectual property of the lecturers and/or the Technical University of Leoben.

11.2 These materials are made available exclusively for the personal learning use of the Participant.

11.3 Copying, distribution, publication, recording, or use of the materials for any commercial or public purpose without prior written consent is prohibited.

12. Force Majeure

12.1 The Organizer shall not be held liable for delays, changes, or cancellations caused by events beyond its reasonable control, including but not limited to natural disasters, pandemics, strikes, transport disruptions, technical failures, or government restrictions.

12.2 In such cases, the Organizer will make reasonable efforts to reschedule, adapt, or otherwise continue the Program or affected modules where feasible.

13. Data Protection

13.1 Personal data provided during registration and participation will be processed solely for the administration, delivery, documentation, and quality assurance of the Program in accordance with applicable data protection regulations.

13.2 Data will not be transferred to third parties without the consent of the Participant, except where required by law or necessary for the administration of the Program.

14. Individual Agreements

14.1 Deviations from these Terms and Conditions may be agreed upon in writing between the Organizer and the Participant or the invoicing entity.

14.2 Such written agreements shall prevail over these standard Terms and Conditions.

15. Governing Law and Jurisdiction

15.1 These Terms and Conditions are governed by Austrian law.

15.2 Any disputes arising from or in connection with these Terms and Conditions shall fall under the exclusive jurisdiction of the competent court in Leoben, Austria, unless mandatory statutory provisions provide otherwise.

16. Contact

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